

MORALE, WELFARE & RECREATION DEPARTMENT
JOB OPPORTUNITY
COMPETITIVE VACANCY ANNOUNCEMENT

ALL INTERESTED APPLICANTS SHOULD MAIL OR FAX

SF-171, OF 612 or RESUME TO:

MORALE, WELFARE & RECREATION DEPARTMENT
NAVAL SUPPORT ACTIVITY WASHINGTON
NAVAL DISTRICT WASHINGTON ANACOSTIA ANNEX
2770 ENTERPRISE WAY, S.W., SUITE 106
WASHINGTON, D.C. 20373-5823
TEL. # (202) 433-0804
FAX # (202) 433-5045

POSITION: RECREATION SPECIALIST
LIBERTY SINGLE SAILOR PROGRAM
NF 0188 - 03
REGULAR FULL-TIME

ANNOUNCEMENT #: 03-034

SALARY: \$32,000 per annum

OPENING DATE: 21 OCT 2003

CLOSING DATE: UNTIL FILLED

LOCATION: LIBERTY SINGLE SAILOR PROGRAM, RECREATION DEPARTMENT, NAVAL SUPPORT ACTIVITY WASHINGTON, WASHINGTON, D.C.

AREA OF CONSIDERATION: *All qualified applicants within commuting distance of Naval Support Activity Washington, Washington, D.C.*

BRIEF DESCRIPTION OF DUTIES:

The incumbent is responsible for planning, organizing, implementing, and evaluating the general operation of an area wide leisure program for young adults. The incumbent briefs command representatives, distributes handouts of possible program ideas, conduct brainstorming sessions and establishes a point of contact for each barracks. Incumbent is responsible for developing a comprehensive diversified recreation special events program that includes scheduling, organizing, publicizing, directing, and evaluating both recurring and non-recurring special events.

QUALIFICATIONS:

A degree in Recreation or related field from an accredited university or the equivalent in work experience is desired. Must be able to work with minimal supervision and to make independent decisions based on facts. Must have knowledge of Leisure Education and Leisure Facilitation through course work experience. Must have the ability to communicate with the community, advisory groups, and other community agencies.

"The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factor."